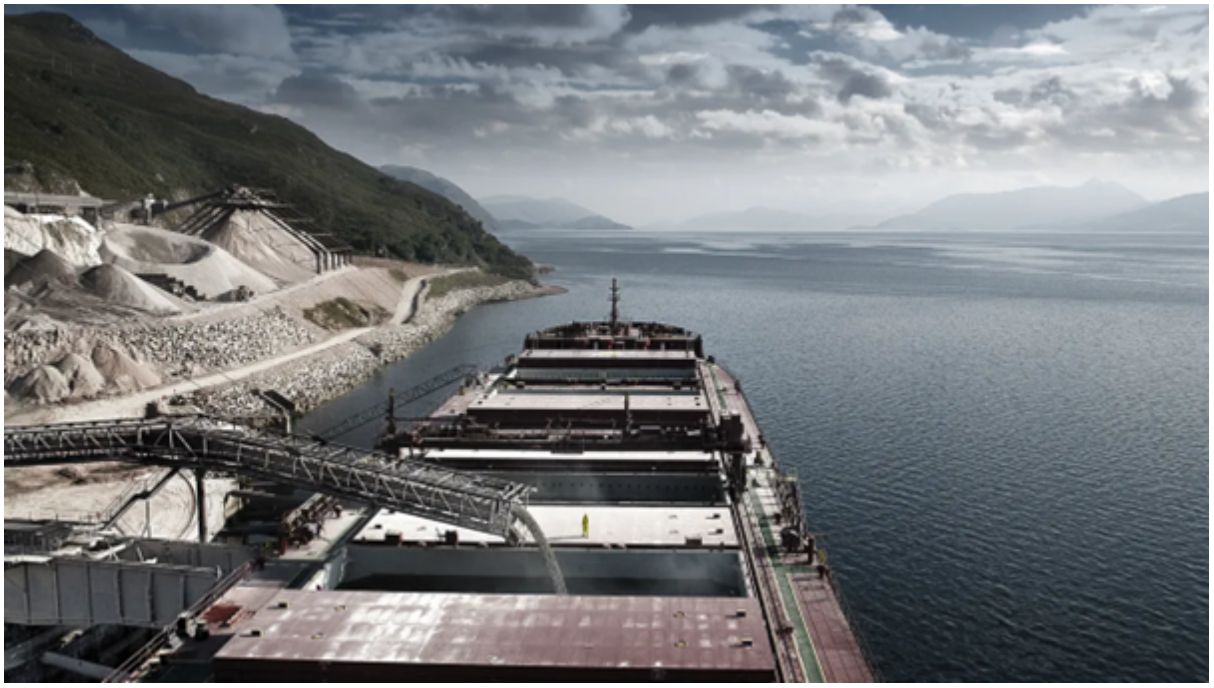
Glensanda Harbour

Marine Safety Plan (MSP)

Version 1.0 / March 2025



Version Control

Date	Version	Update Reason	Author	Authorised (Duty Holder)
March 2025	1	Original	Harbour Master	

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Section 1: Introduction

Glensanda Harbour was established in 1985 under the 'Glensanda Harbour Order Confirmation Act' with a further Harbour Revision Order made in 1986. Holcim UK Limited is the owner and operator of the port infrastructure and as owner, is also the Statutory Harbour Authority (SHA) for Glensanda Harbour. This also makes Holcim UK Limited the Local Lighthouse Authority (LLA) with respect to aids to navigation by virtue of Section 193 of the Merchant Shipping Act 1995.

The Ports & Marine Facilities Safety Code (PMSC) is published by the Department for Transport and sets out a national standard for port marine safety. The Code applies to all Harbour Authorities and other marine facilities, berth owners and terminals operators in the UK.

As part of its compliance with the requirements of the PMSC, Glensanda Harbour Board publishes this safety plan for marine operations which covers a period of three years. This 'Marine Safety Plan' (MSP) is one component of a comprehensive (strategic level) Marine Safety Management System (MSMS) and serves to support the continuing improvement of marine safety performance.

This Marine Safety Plan commits Glensanda Harbour Board to undertaking the proper management and regulation of marine operations within the scope of its powers and authority, and in line with its stated marine policies. Glensanda Harbour will continue to prioritise the maintenance of risk within ALARP principles in the context of commercial considerations.

Section 2: Marine Policies

Glensanda Harbour Board has several policies in support of the management and regulation of marine operations. These strategic policies are embedded in the MSMS and are approved by the Duty Holder under the PMSC.

These are:

- Navigational Safety Policy
- Marine Training Policy
- Conservancy and Environmental Policy
- Enforcement and Prosecution Policy

Section 3: The Management of Marine Operations

A comprehensive overview of Glensanda Harbour Authority structure, management and documentation is maintained in the MSMS which supports the delivery of this Plan. External audits of the MSMS are undertaken on an annual basis by the Designated Person. Glensanda Harbour Board is committed to ensuring a positive safety culture and to enhancing its risk-based MSMS.
Risk assessments identify marine hazards and identify control measures to mitigate those risks to an acceptable level of ALARP (As Low As Reasonably Practicable). Glensanda Harbour Board has a responsibility to provide vessel traffic management and, as far as its powers allow, to facilitate the safe transit of vessels using Glensanda Harbour.

Section 4: Plan Period

This plan covers a three-year period of 1st March 2025 to 28th February 2028.

Section 5: Management Objectives

Glensanda Harbour Board has split its objectives into two sets, the first addresses ‘Standing Objectives’ the second set addresses ‘Period Objectives’.

5.1 Standing Objectives

The objectives support the ongoing improvement plan for Glensanda Harbour. This plan is owned by the Harbour Master, on behalf of the Duty Holder, and aims to address high level improvement targets which will benefit the harbour and fulfils the requirement of the PMSC for the Duty Holder to maintain a 'Marine Safety Plan'.

Number	Provision / Activity	Objective	Measure
1	Duty Holder	Duty Holders to have received training on their role and responsibility under the Code in the last three years.	100% of Duty Holders trained
		Duty Holders to have undertaken an operational tour of Glensanda Harbour in the last three years	100% of Duty Holders undertaken an awareness tour
2	Designated Person	Report by the Designated Person to the Duty Holder at least once per year.	Annual
3	Legislation	Review legal duties and powers at least once every three years.	Three years
4	Duties and Powers	MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up. All near miss incidents will be recorded and followed up	24 hrs initial report, investigation sent at incident close
5	Risk Assessment	All Marine Risk Assessments to be in-date.	100% in-date
6	MSMS	Review of all Glensanda Harbour Policies on a three-yearly basis.	Three years
		The Marine Safety Management System will be reviewed annually (or following any significant industry changes).	Annual
7	Review and Audit	External Audit completed	Annual
8	Competence	Ensure staff with marine safety responsibilities are trained to undertake their duties.	100% of mandatory training completed
9	Plan	Publish a three yearly 'Marine Safety Plan' (this plan).	Published and in-date
		Publish an assessment of the organisation's performance against the last plan.	Three years
10	Aids to Navigation	Aids to Navigation: Three-year performance meets or exceeds IALA performance threshold.	Cat 2 = 99.0% Cat 3 = 97.0%

5.2 Period Objectives

Specific improvements are identified within the plan period and laid out in the table below

Number	Provision / Activity	Objective	Measure
a	Management of Towage	Implement a risk-based set of towage guidelines including a towage matrix.	Implement by end of 2026
b	Management of Towage	Establish a procedure to set and monitor the Glensanda Harbour performance standard and operational standard of third-party towage operators operating within Glensanda Harbour.	Implement by end of [2026]
c			
d			
e			